



Bob Holden  
Governor

**DIVISION OF WORKFORCE DEVELOPMENT**

Joseph L. Driskill  
Director

12/20/01

DWD ISSUANCE 07-01

SUBJECT: DWD Service Integration Guidelines

1. Purpose: To transmit DWD Service Integration Guidelines as recommended by the Service Integration Team.
2. Substance: Attached is the Division of Workforce Development's Guidelines on Service Integration. These are the products of DWD's Service Integration Team representing DWD direct programming and Title I services. The Service Integration Team took into consideration the request for feedback that was emailed to all DWD staff on September 25, 2001, in designing these guidelines.
3. Action: These guidelines must be distributed to all Division of Workforce Development and Workforce Investment Act funded staff.  
  
Using the attached guidelines, strategic planning as well as initial integration between DWD and Title I programs should begin immediately under the auspices of the local Workforce Investment Board. Service integration (DWD & DWD funded programs) will be fully implemented no later than March 29, 2002. Progress reports regarding the status of the service integration of the region must be signed by the Workforce Investment Board Chair and submitted on January 15, 2002, February 15, 2002, and March 15, 2002, or until full service integration is fully achieved. These reports should be submitted to Rick Beasley, Acting Director of DWD, and copied to Lee Stanley and Lindell Thurman.
4. Contact: If you have questions regarding this issuance, please route through your respective regional manager or WIB Contact. These questions will be forwarded to Lindell Thurman, Manager Field Services, (573) 751-7895, or Lee Stanley, Labor Exchange Manager, (573) 751-3512.

5. Attachments:      Service Integration Guidelines  
                                 Excerpts from WIA Final Regulations

---

Rick Beasley, Acting Director

RB/jw

Attachments

c:      Joe Driskill  
         David Mitchem  
         Patti Penny  
         DWD Admin Group  
         DWD Central Office Managers